



**Locations:**

**Charleston Family YMCA**  
100 YMCA Drive Charleston WV 25311  
(304) 340-3527 www.ymcawv.org

**Cross Lanes YMCA**  
5113 Rocky Fork Road  
Cross Lanes WV 25313 (304) 776-3323

**CHILDCARE FINANCIAL AGREEMENT**

- Weekly fees are due in full regardless of the number of days your child attends. This reserves your child’s place in our program.
- Deposits and registration fees are non-refundable and non-transferable.
- Cancellations must be submitted in writing two (2) weeks in advance or you will be responsible to pay fees in full. Notice must be given to director of program in writing.
- A fee of \$10 will be assessed weekly for late payments.
- A fee of \$5 per 15 minutes will be assessed for late pickups after 6:00p.m.
- A \$25 service fee will be assessed on all returned check and returned bank drafts.

**Afterschool/Teen Club**

- ◆ The first two (2) weeks of Afterschool are due at time of registration. CONNECT parents must pay a one time \$25 deposit, which will be applied to their monthly bill.
- ◆ Payment is due every **Tuesday** for the following week.
- ◆ **Weekly fees will not be waived for any reason.**
- ◆ Refunds or adjustments will not be given for missed days.
- ◆ Your child may lose his/her program privileges if account becomes past due.
- ◆ **NOTE:** If you remove your child from the program for an extended period of time, there is no guarantee their place will be available when you return.

**Daycare/Half-Day Preschool (Cross Lanes Location)**

A \$25 registration fee is required at the time of registration along with the first two weeks payment. The registration fee does not apply to weekly fees and is non-refundable. Only one deposit required per family. Payment is due each Tuesday for the following week. ***Weekly fees will not be waived for any reason.*** Your child will lose his/her program privileges if the account becomes two weeks past due. Refunds or adjustments will not be given for missed days.

**Summer Camp/TOGA/Funshine Camp**

The first week of camp must be paid in full, and a deposit is due on every other week of camp at the time of registration. **This deposit is non-refundable and non-transferable.** Each week of camp must be paid in full by the Tuesday prior to attendance. All unpaid camp registrations will be cancelled and spots will be filled from wait list.

**Sports Camp/Tennis Camp**

All Sports Camps and Tennis Camps must be **paid in full** at the time of registration.

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**By signing this agreement, I acknowledge I have read the financial policy, and am in agreement.**

Child’s Name \_\_\_\_\_ Program \_\_\_\_\_ Site \_\_\_\_\_

Parent/Guardian’s Name \_\_\_\_\_ (Please Print)

Parent/Guardian’s Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*\* FEES ARE SUBJECT TO CHANGE \*\***

***Please give original to Youth & Family Director and a copy to Parent.***